

Memorandum

To:

Jeff Montera, Project Manager

From:

Angela Frandsen, Quality Assurance Manager

Reviewed by:

Krista Lippoldt, Quality Assurance Coordinator for EPA

Region VIII RAC

Date:

September 3, 2002

Subject:

Libby CSS QAM checklist for 8/11/02 to 8/24/02

The following summarizes the QA activities that are being verified biweekly by the QAM for the Libby CSS. These activities are discussed in Section 7 of the CSS Final SAP. This memorandum covers the above–referenced two-week time period.

1. Field Team Orientation

(QAM will attach the signature page for each orientation)

Number of new field team members: 1 (Rodney Peterson)

Number of field team member orientations: 1. See attached signature list.

Comment: It was noted during review of the previous memorandum that some team members had not signed the list. The orientation list was reconciled against the list of trained CSS personnel. Field team members S. Olivera and P. Opem, signed the form. Other team members (B. Purtee and C. Zeliznak) were not onsite. If these team members are not onsite by the next review, the CSS TL will fax the signature page to them and staple signed faxed copy to original.

2. Field Form Completion Checks (IFFs and FSDSs)

(QAM will perform a 10% check on completed field forms sent to Helena for evidence that field team members are doing the required QC checks.)

Number of IFFs completed: 270 between 8/11 and 8/24/02

Number of IFFs received in Helena: 279 (IFFs shipped to Helena would include those from 8/9 to 8/22 because they are shipped on Fridays)

Number and percent of IFFs checked by the QAM for completeness and correctness: 32 (11.5%); 4 forms were found with problems (see attached list).

Corrective Action: <u>List of IFF forms with problems sent to CSS Task Leader for corrective action - see attached list for details on corrective actions taken</u>

Number and percent of IFFs checked by the CSS task leader for completion and correctness: 271, 100%

Libby CSS QAM Checklist September 3, 2002 Page 2

Number of FSDSs completed: 527 between 8/11 and 8/24/02

Number of FSDSs received in Helena: 461 (FSDSs shipped to Helena would include those from 8/9 to 8/22 because they are shipped on Fridays)

Number and percent of FSDSs checked by the QAM for completeness and correctness: 50 (10.8%); no problems found.

Corrective Action Taken: None required.

Number and percent of FSDSs checked by the CSS task leader for completion and correctness: 530, 100%

Comment: The number of IFFs/FSDSs completed and the number of IFFs/FSDSs checked by the CSS TL are not exactly equal due to the timing of when field teams turn in their paperwork. If a field team did not turn in paperwork at the end of one of these two week time periods, that paperwork would be checked during the next two week time period, but entered into the tracking database with a date from the previous time period. Reconciling the very small discrepancies between these numbers is not deemed important by the QAM.

3. Supplemental Verification of Vermiculite Product

(CSS field team leader to notify QAM by email if this occurs)
Number of occurrences of supplemental verification: None
Addresses of verifications: NA

4. Screening Field Checks

(CSS task leader will check 2% of all properties)

Total number of residences visited during time period: 277

Number and percent of screening field checks performed by task leader: 15 checks between 8/11 and 8/24/02 (BD-000878, 1101, 1271, 803, 1100, 877, 991, 1270, 1409, 875, 923, 1138, 1256, 1306, and 1325), 5.5%. 8 properties found with discrepancies; see attached list for corrective actions. Corrective action: CSS TL discussed findings with reconnaissance teams at 8/16 morning meeting.

Comment: CSS Task Leader had increased the frequency of the 2% checks. As of 8/24/02, 1627 properties had been surveyed, and a total of 29 checks had been completed, a rate of 1.8%. This rate is slightly low because no 2% checks were performed due to the increased activity during the EPA audit (week of 8/18). CSS Task Leader is in the process of making up these checks.

5. Field Audits

Field audit conducted when and by whom? <u>EPA audit by Shaw Environmental</u>, <u>August 20-22, 2002, report not yet available</u>.

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6. Field QC Samples (July 28 through August 10, 2002)

Field Duplicates (1/20)

Number of field samples collected: 1185

Number of duplicates collected: 66

Ratio: 1.11/20

Equipment Blanks (1/day)

Number of days soil sampling occurred: 12

Number of equipment blanks collected: <u>12</u>

Ratio: 1/day

Aqueous Rinsates (1/day, 3 different weeks throughout field season)

Number of days expected to collect rinsates during the time frame: <u>0</u>

Number of rinsates collected: 0

Ratio: 1/day

Next time period rinsates expected to be collected: October (week not specified

at this time)

Total number of rinsates collected since sampling began: 12

Comment:

Preparation Duplicates (1/20)

Number of samples prepared by the CDM laboratory: 630

Number of preparation duplicates collected: <u>32</u>

Ratio: 1.02/20

Preparation Blanks (1/day)

Number of days that samples were prepared by the CDM laboratory: 5

Number of preparation blanks collected: 5

Ratio: 1/day

Comment:

SEM/IR Splits (first 500 samples: 1/5 of IR $\leq 0.5\%$, 1/10 of IR > 0.5% and $\geq 1\%$)

Total number of samples ≤ 0.5%: None yet

Number and percent of SEM/IR splits: None yet

Total number of samples > 0.5% and $\ge 1\%$: None yet

Number and percent of SEM/IR splits: None yet

Comment: No laboratory yet under contract to perform soil analysis, either for IR or SEM. Anni Autio (laboratory coordinator) in charge of arranging this once

laboratories are subcontracted.

7. Data Entry Checks (10% of Volpe data entry)

Number of data entries: None (no analytical results)

Number and percent of data entries checked: None (no analytical results - data entry

to be checked after analytical data are uploaded into database)

Name of person(s) checking data entries: NA at this time

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8. Data Validation

Number of samples validated and reviewed and by whom: None, no analytical results yet

Number of sample results rejected: 0 out of 0

9. CDM Document Review

Documents issued to the client: <u>None during this time period</u>
Which ones required Editorial Review and was review conducted? <u>NA</u>
Which ones required Technical Review and was review conducted? <u>NA</u>
Which ones required QA review and was review conducted? <u>NA</u>

Field Record of Deviation/Request for Modification forms completed and sent to EPA for approval: No new forms submitted to EPA.

Overall Comments:

As with the last three memoranda, the largest concern remains that the laboratory is not yet under contract to begin IR analysis on the soil samples. This will result in a delay in interpreting the results from the QA samples and implementing any potential corrective actions to the sampling program if any issues arise. Additionally, this will result in a delay in providing analytical results to the residents whose homes were sampled and making any remedial decisions.

cc: Jim Christiansen, EPA
Mary Goldade, EPA
Mark Raney, Volpe
Krista Lippoldt, CDM
Dee Warren, CDM
Dave Schroeder, CDM
Terry Keller, CDM
George DeLullo, CDM

CSS Orientation Program

Name	Office	Date	Signature
Dee Warren	Denver	5/8/02	Don (mb-
Noel Anderson	NZ	518/02	Mrel Sadana
TOM PANDERWEEL		5/8/12	Lay Vanlerigel
THEIS WORTHING	PW FAIRFAX	H	Mystate
Brianfules Mile Coffe 6	Pikton	5/8/02	Park 1/2/
Mile Coffe 6	Cakk-lge	5-4-02	mal
IEMY KELLER	Herena	5/8/92	14/
Michael Gerso		5/8/02	# Harry
Donalas J. Modile	K.C.	5/8/02	May 5 ly
Logury Cool	JANUER	5800	Shill.
Dre Shrower	FacSex	4018151	100 C
MARC SCHLEBREN	KANSAS COTY	5/29/02	Man July
Bob Al-exander	Helena	5/24/02	Thomas alfala
Karen J Berry	Cambridge	5/39/92	Kuen Berg
Robert HUNT	Fortax	6/10/02	Hant flas
Karin Malnzhausu	Heleus	61702	Kolugh
Albert Munoz	CARISTOAD	6/18/02	A Comment
Richaleck	Dallas In	4/10/02	Rocale Enforce
Down Kodowskii	Symuse	6:17.07	and the same
Brian Hilts	L' K-C	6/17/02	D. Office
Carrie Fingered	Farfax	6/17/02	Can Bygut
BIL TO FORSE	Atlanta	7/9/02	The state of the s
Region Cliftord	San Diego	7/9/02	Reging Callord
Kristin Sloane	Wayne J	7/9/02	The state of the s
DANIEUE SANTLOUS	LIBODISUFY	7/9/02	Cample Sant davo
Robert Saikely	Pottsburgh	7/9/02	The
MALTER SMETH		7-9-02	ug Comment
JUNEE VESSELL	Syracuse, Ny Itelen	7/16/02	Lever Back
RAUDAU ROBERTS	420	7/23/02	Cendar Selve
KONEY PARTON	11DU	6.7	
Paul Dom	FAILFAY	8/13/02·	take films
		00/12/02	1

CSS Orientation Program

Name	Office	Date	Signature
Shown Oliveira	Denver	5/8/07	Shan Olive
Shawn aiveira Kent Hankinson	Atlanta	9/4/02	PKent Hankenson
Wictor Controvas	Denver	914107	Dita Carter
Dany ZAMBrano	Denver	9/4-02	Jam Jackson
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IFFs that need to be corrected:

Period: Paperwork received for weeks of 8/11/02 through 8/24/02

IFF BD#'s	IFF BD#'s 10% QC Check problem found	Corrective Action Taken	Date Corrected
BD-001290	BD-001290 p.2. "Was building remodled?" question left unaswered (should be "yes")	CSS FTL completed form to answer question (circled YES).	9/4/2002
BD-001500	p. 4. LA noted in yard, but "Not Applicable" was circled for the outdoor exposure assessment. It was noted that a landscaper, not the resident, tended to the lawn twice a week. Was this form filled out correctly?	IFF changed to reflect the outdoor exposure to the resident.	9/10/2002

CSS INFORMATION FIELD FORM (continued)

Address: 158 High wood DR

BD# 00/290

Data Item	Value	Notes	
OCCUPANT INFORMATION		1 1	
Number of Adults/Employees	0: 1 2 3 4	-	
	5-15 16-20 21-30 >30		
Number of Children	0 1 2 3 4 Other:	,	
Years at Location	<1 1-5 5-10 10-15 -15	42 4vs	
Was the residence/building remodeled?	Yes 14/02 No	Justalled gazebo And garage In to	ي م
	When (years): <2 2-5 >5 Where: Attic Living Areas	19803	
	Garage Basement Other: GAZCho		
Has resident/business purchased any Libby vermiculite materials from W.R. Grace in the past?	Yes No		
Has the property at this location been used for a for-profit enterprise of distributing, treating, storing, or disposing of Libby vermiculite?	Yes No		
Are there any known areas of exposed	Yes No		
vermiculite?	If yes,		
• •	Where: Colling Walls		
	Floors Attic		
	Other:		

, INFORMATION FIELD FORM (continued)

adress: 48 Collins Auc

BD# ADISC

1)	Date Item	Val	ne	Notes	
	EXPOSURE ASSESSMENT		(),		
	Type and Frequency of Activity Near Vermiculite Material - Indoor	Frequency:	Once a day Once a week	Not Applicable applies when no vermiculite is present on the pro-	ert
- ,			Once a month		
		!	Once a year		.
	•		Not Applicable		Ì
	,	Duration of Contact:	<1 hour		
		1	1-2 hours		
		1	2-4 hours	·	
			>4 hours		
			Not Applicable		
	•	Extent of Contact:	Heavy		
			Moderate		l
	•		Not Applicable		
l	Type and Frequency of Activity Near	Frequency:	Once a day	Not Applicable applies when no	\dagger
	Vermiculite Material - Outdoor	i toquency.	Once a week	vermiculite is present on the propo	4
			Once a month	Landscopertends law on a biweekly basis	
] [Once a year	on a b'weekle have	
			Not Applicable	, 5, 3	
l		Duration of Contact:	ST HOUD		
			1-2 hours	roughly I how	
) ') }	2-4 hours		
		!	>4 hours		
		Extent of Contact:	Not Applicable Pic 9-10-62 Heavy		,
		Exterit or Duringer;	Moderate	·	
		1	Light	Light	
			Not Applicable		
_		.	DK 9-10-02		

CSS Task Leader Screening Field Checks (2% checks) for 8/11 - 8/24/2002

BD Number	Address	Discrepancy and Corrective Action
BD-000878	1028 Mineral Ave	Discrepancy heat distribution is radiant not forced air. Field form changed and redistributed
BD-001101	193 Park St	No discrepancies found
BD-001271	56 Rainbow Ln	Discrepancy no square footage and no remodeling. Field form changed and redistributed
BD-000803	904 Utah Ave	No discrepancies found
BD-001100	181 Park St	No discrepancies found
BD-000877	1007 Mineral Ave	One discrepancy (1) trace vermiculite (3 flakes) were found in a flowerbed. Could have been easily missed
BD-000991	1413 Cabinet Ave	No discrepancies found
BD-001270	80 Rustic Ave	No discrepancies found
BD-001409	108 Forest Ave	Two discrepancies (1) no square footage entered on IFF (2) year of construction is 1977 not 1970
BD-000875	908 Mineral Ave	Discrepancies (1) square footage is 1500 not 1200 (2) number of children is 1 not 2
BD-000923	1306 Airth Ave	No discrepancies found
BD-001138	212 Indian Head Rd	Discrepancies (1) number of rooms on third floor is provided and there is no third floor
BD-001256	307 Dome Mountain Rd	No discrepancies found
BD-001306	203 E Larch	(1) year of construction is 1920s or 1930s previously listed as unknown. (2) Indoor assessment for vermiculite past or present for basement was not answered. Answered as NO (3) could this have been tracked indoorswas answered an unknown, but since th
BD-001325	149 Airfield Rd	(1) knowledge of former miners visiting property = unknown; (2) knowledge of former residents diagnosed with asbestos related disease = unknown

	NO.504	P.2/6
90	BD-	000878

Field Logbook No.: 10087 Address: 1028 Minute Occupant: Roger & Alice Mi Owner (if different than occupant): Sampling Team: Paul C Field Form Check Completed by (100% Screening Field Check Completed by (2	Structure Description Therefore Phore Phore Phore of forms): Lond Markety	07/12/02 on: <u>46058</u> ne Number: <u>293-2081</u> ne Number:
Data Item	Value	Notes
HOUSE ATTRIBUTES		T
Property Description	Residential Industrial Commercial	
Surrounding Land Use	Residentia Industrial Commercial School Mining Other:	
Year of Construction		
Square Footage	= 1000	
Construction Material	Other: Po 07/12/02 3tucco	
Number of Floors Above Ground	1 2 3 Other	
Number of Rooms Per Floor Above Ground	1: <u>6</u> 2: <u>2</u> 3:	
Basement	Yes No	
Heating Source	Wood/Coal Electric Propane/Gas Other:	
Heat Distribution	Forced als Radiant Other:	

ALG.13.2002	6:07PM	CDM
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NO.584 P.4/6 2/5//02 BD-001271

					 , .
Soil	samples	collected	(date; _	_	

	7/31/02 : RESIDENCE Number: 408/293-8808 ne Number: (CDM)
Phone Phone Phone ING 70N L. BFRRY G of forms): Kacen Beccy (C. D.W.) 2% of forms): Delware	Number: 4084 293-8808 ne Number:
Phon INGTON Kacen Beccy (C. D.W.) 2% of forms): Deware	ne Number:
1N670N 12, BERRY is of forms): Kricen Berry (C. D.N.) 2% of forms): Delware	ne Number:
of forms): Kacen Beccy (C.D.W) 2% of forms): Delware	(CDM)
2% of forms): Deliau	(com)
2% of forms): Deliau	(COM)
Value	
	Notes
Residential Industrial Commercial	
Residential Industrial Commercial	
School Mining	
	<u> </u>
1970 Unknown	
1200 6 3/13/02	
Wood frame Masonry/Stone	
Other	
① 2 3 Other:	
1: 3:	
Other:	
Yes (No)	
Wood/Coal Electric Propane/Gas	
Other:Forced air Rediant	
Wood/Coal Electric Propane/Gas	
	Residential Industrial Commercial School Mining Other. 1970 Unknown 1/200 8/13/02 Wood frame Masonry/Stone Other. 1: 2 3 Other. 1: 2: 3: Other.

LIBBY ASBESTOS PROJECT

Contaminant Screening Study
Primary Structure and Property Assessment Information Field Form

Page No.: / 8 Site Visit Date:	7/12/02
•	· 11
· · · · · · ·	ne Number: 293-3875
/-	ne Number:
ly Stilely	
of forms):	
2% of forms): Doe War	ab con
_	
Value	Notes
·	
Residential Industrial Commercial	
Residential Industrial Commercial	1
School Mining	
Other:	
64-7	
	45 x 30 = 1288
	135
	·
1: 2: 3:	
Other:	
Yes No	
Wood/Ocal Electric Propane/Gas	
Other:	
Forced eir Radlant	
Other:	
	Phoreson Propagas Phoreson Propagas Phoreson Phoreson Propagas Phoreson Propagas Phoreson Propagas Phoreson Propagas Phoreson Propagas Propagas Phoreson Propagas Propagas Phoreson Propagas Pro

□ Soil samples collected (Date:			
Field Logbook No.: 10094 Address: 108 FOREST AYE Occupant: MICHAEL LOG Owner (If different than occupant): Sampling Team: C- Walthing? Field Form Check Completed by (100%)	of forms): Kun Beng (8/2/02	
Screening Field Check Completed by (2	2% of forms): 100000 (100) (1000 (1000 (1000 (1000 (100) (1000 (1000 (100) (1000 (1000 (1000 (1000 (1000 (1000 (100) (1000 (1000 (100) (1000 (1000 (1000 (100) (1000 (1000 (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (100) (100) (1000 (100) (1000 (100) (100) (1000 (100) (10	Dn.)	
Data Item	Value	Notes	
HOUSE ATTRIBUTES			
Property Description	Residential Industrial Commercial		
Surrounding Land Use	Residential Industrial Commercial		
	School Mining		
•	Other:		
Year of Construction 9 4	1970 1977 Unknown		
Square Footage	≈ 900 € 8/14/02		
Construction Material	Wast frame Masonry/Stone		
	Other		
Number of Floors Above Ground	② 2 3 Other:		
Number of Rooms Per Floor Above	1:_3_ 2: 3:		
Graund	Other		
Pasement	Yes No		
Heating Source	Wood/Coal Electric Propane/Gas		
	Other:		
Heat Diatribution .	Porced air Radiant		

Other:_

1	BD- 0008	375
1	PO	67/12/

LIBBY ASBESTOS PROJECT

Contaminant Screening Study
Primary Structure and Property Assessment Information Field Form

Occupant: Jeff Gruber Owner (If different than occupant): Se	Rob Saitaly of forms):	7/12/02 on: House he Number: 293 4487 he Number: 11 11 11
Data Item	Vajue	Notes
HOUSE ATTRIBUTES		
Property Description	Residential Industrial Commercial	
Surrounding Land Use	Residential Industrial Commercial	
•	School Mining	
	Other:	
Year of Construction	1915 Unknown	
Square Footage	1200 ft 2 Both Floors	1500 fr ²
Construction Material	Wood frame Masonry/Stone	
	LOther.	
Number of Floors Above Ground	0 3 Other:	
Number of Rooms Per Floor Above	1: 6 2: 2 3:	
Ground	Other:	
Basement	Yes No	
Heating Source	Wood/Coal Electric Propane/Gas	
	Other:	
Heat Distribution	Forced air Radiant	
	Other:	,

NO.548 P.3/7

LIBBY ASBESTOS PROJECT

Contaminant Screening Study
Primary Structure and Property Assessment Information Field Form

Field Logbook No.: 100014	Page No.: /4 Site Visit Date: AD RD Structure Description	7/25/02 265/DENCE
Occupant GARYS CAROL LI	SLE Structure Description	e Number: <u>46</u> 293 86 / 7
Owner (if different than occupant):		
Semilia Tana Callan Occupanti:	UGAN K-BELLY, A-MUN	e Number;
		<u>0 E</u>
	0% of forms): KarenBerry (CDM)	
Screening Field Chack Completed by	y (2% of forms): Del Waver (C	om)
Data Item	Value	Notes
HOUSE ATTRIBUTES		
Property Description	Residential Industrial Commercial	
Surrounding Land Use	Residential Industrial Commercial	
	School Mining	
	Other:	
Year of Construction	_1984_ Unknown	
Square Footage	3400	2400
Construction Material	Mesonry/Stone	
	Other:	
Number of Floors Above Ground	1 ② 3 Öther:	
Number of Rooms Per Floor Above	1:4 2:5 3:30 8/14/02	
Ground	Other:	•
Basement	No No	
Heating Source	Wood/Coal Electric Propane/Gas	
	Other: DIBAL FUEL	
Heat Distribution	Forced air Radiant	

Other:

NO.548 -P.7/7 BD- 001306

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	camples	collected	tdate:	0/2/	.
- 3011	aditibles	Collected	(ABIG'	<u> </u>	<u>ت</u>

Field Logbook No.: 100067 Page No.: 117 Site Visit Date: 7-31-02 Address: 263 E. Larch Sk Structure Description: Hask Occupant Gorge Dauphine Phone Number (406293-7425) Owner (if different than occupant): Phone Number: Phone Number: Field Form Check Completed by (100% of forms): D. 1111 Screening Field Check Completed by (2% of forms): D. 1111 Screening Field Check Completed by (2% of forms): D. 1111				
Data Item	Value	Notes		
HOUSE ATTRIBUTES				
Property Description	Residential Industrial Commercial			
Surrounding Land Use	Residential Industrial Commercial School Mining Other:			
Year of Construction	Unknown	≈1920s or 30s		
Square Footage	864 59. Ft			
Construction Material	Wood frame Masonry/Stone Other:			
Number of Floors Above Ground	(1) 2 3 Other			
Number of Rooms Per Floor Above Ground	1:_8 2: 3: Other:			
Basement	Yes No			
Heating Source	Wood/Coal Electric Propane/Gas Other Oil Stove			
Heat Distribution	Forced air Radiant			

BD-	001325	CE STORY
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Soil	samples	collected	(Date:	08-10	<u>~0></u> 6	K-
\sim						

Field Logbook No.: 1808 F Address: 149 Ar Feld Rd. Occupant: IN VYESA Badware Owner (if different than occupant): Sampling Team: Rul Open 2 Field Form Check Completed by (100% Screening Field Check Completed by (2	Carrie Figuret of forms):	
Data Item	Value	Notes
HOUSE ATTRIBUTES		
Property Description	Residential Industrial Commercial	. '
Surrounding Land Use	Residential Industrial Commercial	
	School Mining	
	Other	
Year of Construction	1975 Unknown	
Square Footage		
Construction Material	Wood frame Masonry/Stone	:
	Other	
Number of Floors Above Ground	2 3 Other	
Number of Rooms Per Floor Above	1:_9 2: 3:	
Ground	Other:	·
Basement	Yes No	
Heating Source	Wood/Coal Electric Propane/Gas	·
	Other:	
Heat Distribution	Forced air Radiant	
	24	